

**Memorial Management District  
Harris County Municipal Management District No. 1**

The Board of Directors of Harris County Municipal Management District No. 1 will hold a regular meeting on **Wednesday, February 19, 2025, at 9:00 a.m.**, at 920 Memorial City Way, Suite 170A, Houston, TX 77024, to discuss, and, if appropriate, act upon the following items:

1. Call meeting to order, take attendance and verify a quorum is present.
2. Public comments.
3. Approve minutes.
4. Director matters, including:
  - a. accept resignation of director and appoint new director;
  - b. approve Sworn Statement, Official Bond, and Oath of Office of new director;
  - c. reorganize the Board and execution of District Registration Form;
  - d. Open Meetings Act and Public Information Act Training Requirements; and
  - e. conflict of interest disclosure required under Chapter 176 of the Texas Local Government Code, including review of disclosure forms adopted by the Texas Ethics Commission and List of Local Government Officers.
5. Security matters, including Constable's report.
6. Financial report and bookkeeping matters, including payment of bills and review of investments, cash flow reports, and budgets.
7. Assessment and collection report, including collection of delinquent assessments and payment of bills, and report on valuation lawsuits by District assessment payers against the Harris Central Appraisal District.
8. Engineering matters, including approval of any proposals, design authorizations, plans, advertisement for bids, award of contracts, pay estimates and change orders, and final acceptance, as appropriate, for:
  - a. I-10/Bunker Hill Road U-Turn Improvements;
  - b. Frostwood Drive Pedestrian Safety Project;
  - c. Gessner Road Pedestrian Safety Project; and
  - d. Sidewalk and Restriping Assessment.
9. Report from Projects Committee, including presentation from The Goodman Corporation.
10. District maintenance and repairs, including approval of any pay estimates, change orders, design authorizations, plans, advertisement for bids, solicitation of proposals and award of contracts, related agreements, work authorizations, and permits, as appropriate, including:
  - a. Conrad Sauer Detention Pond.
11. Approve or terminate District-funded service agreements, contracts and proposals and authorize task orders and payment of invoices under previously approved service agreements.
12. Executive Director's Report, including:
  - a. Community relations update and related proposals, including:
    - i. Request from HCPAAA; and
  - b. District communications.
13. Reports from Directors.
14. Attorney's Report.
15. Convene in Executive Session pursuant to: Section 551.071, Texas Government Code, to seek the advice of its attorney regarding pending or contemplated litigation or to seek and receive legal advice from the District's attorney; Section 551.074, Texas Government Code, to deliberate the

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact Gabrielle Luevano, Executive Director, at (713) 984-8737 or [gabrielle@memorialdistrict.org](mailto:gabrielle@memorialdistrict.org) at least 72 hours prior to the meeting so that appropriate arrangements can be made. For complaints or concerns regarding compliance with the Americans with Disabilities Act, please contact Gabrielle Luevano, Executive Director.

appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; and Section 551.076, Texas Government Code, to deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit.

16. Reconvene in Open Session and authorize appropriate action.
17. Adjourn.



*Sueleen Johnson*  
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Attorney for the District

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