


**Memorial Management District  
Harris County Municipal Management District #1**

The Board of Directors of Harris County Municipal Management District #1 will hold a regular meeting on Wednesday, January 24, 2024, at 9:30 a.m., at 920 Memorial City Way, Suite 170, Houston, Texas 77024, to discuss, and, if appropriate, act upon the following items:

1. Call meeting to order, take attendance and verify a quorum is present.
2. Public comments.
3. Approve minutes.
4. Financial report and bookkeeping matters, including payment of bills and review of investments, cash flow reports, and budget.
5. Accept annual disclosure statements for Investment Officer and bookkeeper.
6. Assessment and collection report, including collection of delinquent assessments and payment of bills, and report on valuation lawsuits by District assessment payers against the Harris Central Appraisal District.
7. Engineering matters, including approval of any proposals, pay estimates and change orders, and final acceptance, as appropriate, for:
  - a. I-10/Bunker Hill Road U-Turn Improvements; and
  - b. Pedestrian Study for Frostwood Drive.
8. District maintenance and repairs, including approval of any pay estimates, change orders, design authorizations, plans, advertisement for bids, solicitation of proposals and award of contracts, related agreements, work authorizations, and permits, as appropriate.
9. Approve or terminate District-funded service agreements, contracts and proposals and authorize task orders and payment of invoices under previously approved service agreements.
10. Security matters, including:
  - a. Constable's Report.
11. Executive Director's Report, including:
  - a. Community relations update and related proposals;
  - b. Call for projects for utility burial projects;
  - c. District communications;
  - d. Request from Property Owner regarding use of District property; and
  - e. Service and Improvement Plan and Assessment Plan.
12. President's Report.
13. Attorney's Report.
14. Discuss meeting schedule.
15. Convene in Executive Session pursuant to: Section 551.071, Texas Government Code, to seek the advice of its attorney regarding pending or contemplated litigation or to seek and receive legal advice from the District's attorney; Section 551.074, Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; and Section 551.076, Texas Government Code, to deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit.
16. Reconvene in Open Session and authorize appropriate action.
17. Adjourn.



  
Attorney for the District