

MINUTES OF THE BOARD OF DIRECTORS MEETING
Harris County Municipal Management District No. 1

October 18, 2023

The Board of Directors (the "Board") of Harris County Municipal Management District No. 1 (Memorial Management District) (the "District") met in regular session, open to the public, on the 18th day of October, 2023, at 920 Memorial City Way, Suite 170, Houston, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Ben Gillis	President
Robert Williamson	Vice President
Dan Moody, III	Secretary
Ben Pisklak	Assistant Secretary
Steven Goss	Director
William M. Mosley	Director
Perry Hicks	Director
Christian Johnson	Director
C. Beau Harrison	Director
Alan Steinberg	Director
Kirk Guilanshah	Director

and all of the above were present except Directors Mosley and Guilanshah, thus constituting a quorum.

Also attending the meeting were: Gabrielle Luevano, Executive Director of the District; Pat Hall of Equi-Tax, Inc. ("ETI"); Sergeant Jerry Rodriguez of Harris County Precinct 5 Constable's Office; Taylor Risien of Gauge Engineering; and Suewan Johnson and Carnell Emanuel of Allen Boone Humphries Robinson LLP ("ABHR").

CALL MEETING TO ORDER

Having established that a quorum of the Board was present, Director Gillis called the meeting to order at 9:30 a.m.

PUBLIC COMMENTS

Director Gillis offered any members of the public attending the meeting the opportunity to make public comments.

There being no members of the public requesting to make comments, Director Gillis moved to the next agenda item.

RESOLUTION REGARDING WAIVER OF AUTOMATIC RESIGNATION

Ms. Johnson explained that the Texas Water Code provides for an automatic resignation of a director who has missed three consecutive meetings. She further explained that the Texas Water Code also allows the Board to waive the automatic resignation. The Board considered adopting a Resolution Regarding Waiver of Automatic Resignation to waive the automatic resignation of Director Moody for absences at three consecutive Board meetings. Following review and discussion, Director Pisklak moved to adopt the Resolution and rescind the automatic resignation of Director Moody. Director Williamson seconded the motion, which passed by a vote of 8-to-0.

MINUTES

The Board reviewed the minutes of the September 20, 2023, regular meeting. Following review and discussion, Director Goss moved to approve the minutes, as submitted. Director Harrison seconded the motion, which passed unanimously.

AUDIT FOR FISCAL YEAR ENDING NOVEMBER 30, 2023

The Board considered authorizing McCall Gibson Swedlund Barfoot PLLC ("McCall") to conduct the audit for fiscal year ending November 30, 2023, in accordance with the District's engagement letter with McCall. Following review and discussion, Director Steinberg moved to authorize McCall to conduct the audit for the fiscal year ending November 30, 2023. Director Moody seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Risien of Gauge Engineering reported on the I-10/Bunker Hill Road U-Turn Improvements project.

DISTRICT MAINTENANCE

Ms. Luevano presented a report from Lake Management Company regarding maintenance and repair projects in the District, a copy of which is attached.

Ms. Luevano reported on silt buildup in the Conrad Sauer detention pond. Discussion ensued regarding options.

FINANCIAL REPORT AND BOOKKEEPING MATTERS

Ms. Hall reviewed the financial report for September 2023, including the quarterly investment report and invoices submitted for payment. A copy of the financial report is attached. She then responded to questions from the Board regarding interest earnings on the operating fund at Wells Fargo Bank. Following review and discussion, Director Hicks

moved to approve the financial report, quarterly investment report, and payment of invoices. Director Johnson seconded the motion, which passed unanimously.

Ms. Luevano updated the Board on preparation of the budget for the fiscal year ending November 30, 2024.

ASSESSMENT AND COLLECTIONS MATTERS

Ms. Hall reviewed the assessment collector's report for September 2023. She discussed the status of various delinquent accounts. A copy of the assessment collector's report is attached. The Board reviewed the status of property valuation lawsuits filed by property owners in the District against the Harris Central Appraisal District. Following review and discussion, Director Pisklak moved to approve the assessment collector's report. Director Williamson seconded the motion, which passed unanimously.

SERVICE AGREEMENTS, CONTRACTS, PROPOSALS, TASK ORDERS, AND PAYMENT OF INVOICES UNDER PREVIOUSLY APPROVED SERVICE AGREEMENTS

There was no discussion on this matter.

SECURITY MATTERS

Sergeant Rodriguez presented reports on September patrols and related activity in the District.

EXECUTIVE DIRECTOR'S REPORT

Ms. Luevano reported on activity since the last Board meeting.

Ms. Luevano presented and discussed the annual invoice from Flock Safety in the amount of \$72,500.00 for the use of license plate cameras within the District.

Ms. Luevano presented the call for projects for the District's fiscal year 2024 holiday lighting reimbursement program and the District's fiscal year 2024 utility burial reimbursement program. Discussion ensued.

Ms. Luevano reviewed the monthly analytics report on the District's website and social media activity.

Ms. Luevano updated the Board on activities related to the renewal of the District's Service and Improvement Plan and Assessment Plan.

PRESIDENT'S REPORT

There was no discussion on this matter.

ATTORNEY'S REPORT

There was discussion on this matter.

EXECUTIVE SESSION

The Board did not convene in executive session.

ADJOURN

The Board concurred to tentatively schedule the next meeting for November 15, 2023.

There being no further business to come before the Board, the meeting was adjourned.

Approved:

(SEAL)



Sign: _____

Title: _____

Secretary

Harris County Municipal Management District No. 1

ATTACHMENTS TO MINUTES

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