

**Memorial Management District  
Harris County Municipal Management District #1**

The Board of Directors of Harris County Municipal Management District #1 will hold a regular meeting on Wednesday, January 18, 2023, at 9:30 a.m., at 920 Memorial City Way, Suite 170, Houston, Texas 77024, to discuss, and, if appropriate, act upon the following items:

1. Call meeting to order, take attendance and verify a quorum is present.
2. Public comments.
3. Approve minutes.
4. Financial report and bookkeeping matters, including:
  - a. payment of bills and review of investments, cash flow reports, and budget; and
  - b. annual disclosure statements for Investment Officer and bookkeeper.
5. Assessment and collection report, including collection of delinquent assessments and payment of bills, and report on valuation lawsuits by District assessment payers against the Harris County Appraisal District.
6. Engineering matters, including approval of any proposals, pay estimates and change orders, and final acceptance, as appropriate, for:
  - a. I-10/Bunker Hill Road traffic study; and
  - b. Intersection Safety Analysis – Gessner Road at Memorial City Mall/Memorial City Medical Center.
7. District Maintenance, including approval of any pay estimates, change orders, design authorizations, plans, advertisement for bids, solicitation of proposals and award of contracts, related agreements, work authorizations, and permits, as appropriate, for:
  - a. Landscape maintenance, modifications, and repair;
  - b. Irrigation maintenance, modifications, and repair;
  - c. Hardscape maintenance, modifications, and repair;
  - d. Graffiti abatement; and
  - e. Sign installation, maintenance, modifications, and repair.
8. Approve or terminate District-funded service agreements, contracts and proposals and authorize task orders and payment of invoices under previously approved service agreements.
9. Security matters, including:
  - a. Constable's Report.
10. Executive Director's Report, including:
  - a. Report on applications for utility burial projects;
  - b. Security camera installation update;
  - c. Community relations update; and
  - d. Website matters.
11. Attorney's Report.
12. Convene in Executive Session pursuant to: Section 551.071, Texas Government Code, to seek the advice of its attorney regarding pending or contemplated litigation or to seek and receive legal advice from the District's attorney; Section 551.074, Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; and Section 551.076, Texas Government Code, to deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit.
13. Reconvene in Open Session and authorize appropriate action.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact Gabrielle Luevano, Executive Director, at (713) 984-8737 or [gabrielle@memorialdistrict.org](mailto:gabrielle@memorialdistrict.org) at least 72 hours prior to the meeting so that appropriate arrangements can be made. For complaints or concerns regarding compliance with the Americans with Disabilities Act, please contact Gabrielle Luevano, Executive Director.

14. Adjourn.



*Suevan Johnson*  
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Attorney for the District

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