


Memorial Management District
Harris County Municipal Management District # 1 Houston, Texas

The Board of Directors of Harris County Municipal Management District #1 will hold a regular meeting on Wednesday, March 16, 2022, at 9:30 a.m., at 920 Memorial City Way, Suite 170, Houston, Texas 77024, to discuss, and, if appropriate, act upon the following items:

1. Call meeting to order, take attendance and verify a quorum is present.
2. Public comments.
3. Staff Report.
4. Approve minutes of the February 16, 2022, meeting.
5. Financial report and bookkeeping matters, including payment of bills and review of investments and cash flow reports.
6. Assessment and collection report, including collection of delinquent assessments and payment of bills, and report on valuation lawsuits by District assessment payers against the Harris County Appraisal District.
7. Engineering matters, including approval of any proposals, pay estimates and change orders, and final acceptance, as appropriate, for:
 - a. Gessner Road Paver Replacement Update; and
 - b. Gessner Road/Mathewson Lane traffic signal project.
8. Utility Burial Reimbursement Program, including reimbursement agreements.
9. District Maintenance, including approval of any pay estimates, change orders, design authorizations, plans, advertisement for bids, solicitation of proposals and award of contracts, as appropriate, for:
 - a. Landscape maintenance, modifications, and repair;
 - b. Irrigation maintenance, modifications, and repair;
 - c. Hardscape maintenance, modifications, and repair;
 - i. Purchase of trash cans
 - d. Graffiti abatement; and
 - e. Sign installation, maintenance, modifications, and repair.
10. Security matters, including:
 - a. Constable's Report; and
 - b. Security camera installation project.
11. Community Relations Update.
12. Attorney's Report, including:
 - a. Procedures for District credit card, including execution of Wells Fargo documents; and
 - b. Updates to the District's Administrative Policies and Procedures Manual.
13. Convene in Executive Session pursuant to: Section 551.074, Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; and, pursuant to Section 551.076, Texas Government Code, to deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit.
14. Reconvene in Open Session and authorize appropriate action.
15. Adjourn.





Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact Gabrielle Luevano, Interim Executive Director, at (713) 984-8737 or gabrielle@memoriatedistrict.org at least 72 hours prior to the meeting so that appropriate arrangements can be made. For complaints or concerns regarding compliance with the Americans with Disabilities Act, please contact Gabrielle Luevano, Interim Executive Director.