

MINUTES OF THE BOARD OF DIRECTORS MEETING
Harris County Municipal Management District No. 1

January 15, 2020

The Board of Directors (the "Board") of Harris County Municipal Management District No. 1 (Memorial Management District) (the "District") met in regular session, open to the public, on the 15th day of January, 2020, at 920 Memorial City Way, Suite 170, Houston, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Ben Gillis	President/Director
Dan Moody, III	Secretary/Director
Steven Goss	Director
Glenn Airola	Director
Perry Hicks	Director
Charles DeLacey	Director
Ben Pisklak	Director
C. Beau Harrison	Director
Augustus L. Campbell	Director
Kirk Guilanshah	Director
Robert Williamson	Director

and all of the above were present, except Directors Moody and Goss, thus constituting a quorum.

Also present at the meeting were Marlene Gafrick of MetroNational Corporation; Suzy Hartgrove and Becky Myers of MyHart Communications; Pat Hall of Equi-Tax, Inc.; Pat Walters, Executive Director for the District; Lieutenant Mitch Hutter and Sergeant Chris Sheffield of Harris County Precinct 5 Constable's Office; Margarita Dunlap of METRO; Muhammad Ali of Gauge Engineering, LLC; Terri Shepherd of McCall Gibson Swedlund Barfoot PLLC ("McCall"); and Jessica Holoubek and Nikole Cales of Allen Boone Humphries Robinson LLP.

1. Call meeting to order, take attendance and verify quorum is present

Having established that a quorum of the Board was present, Director Gillis called the meeting to order.

2. Public Comments

There were no public comments.

3. Minutes of November 20, 2019, Meeting

The Board reviewed the minutes of the November 20, 2019, regular meeting. After review and discussion, Director Airola moved to approve the minutes. The motion was seconded by Director Pisklak, which was approved unanimously.

4. Financial Report and Bookkeeping Matters

Ms. Hall reviewed the financial reports for November and December with the Board. Following review and discussion, Director Hicks, moved to approve the financial report and payment of the invoices listed in the report. Director Williamson, seconded the motion, which passed unanimously.

Mr. Walters discussed the budget for the fiscal year ending November 30, 2020. He stated he is currently reviewing expenses for the fountain at the Conrad Sauer detention pond.

5. Assessment and Collections Matters

Ms. Hall reviewed the assessment collector's report for November and December with the Board. Following review and discussion, Director Guilanshah, moved to approve the assessment collector's report. Director Harrison, seconded the motion, which passed unanimously.

6. Agreed Upon Procedures Reports for Utility Burial Reimbursements

Ms. Shepherd presented and reviewed the Agreed-Upon Procedures Report in connection with the proposed reimbursement to MetroNational for its phase IVb (Bunker Hill Road and I-10) utility burial reimbursement costs in the amount of \$317,338.80, pursuant to the Reimbursement Agreement between the District and MetroNational, as amended. After review and discussion, Director Pisklak moved to approve the AUP and authorize disbursement of the funds at the appropriate time. Director Williamson seconded the motion, Directors Hicks and Goss abstained and the motion passed by majority vote.

7. 2020 Utility Burial Call Agreement

The Board deferred this item.

8. Engineering Services Agreement

Mr. Walters discussed the upcoming paver replacement projects and all of the necessary requirements and logistics, including implementing a traffic control plan. Mr. Ali presented and reviewed an Engineering Service Agreement with Gauge Engineering, LLC ("Gauge"). Following review and discussion, Director Airola moved

to approve the Engineering Services Agreement with Gauge and directed it be filed in the district records as appropriate. Director Harrison seconded the motion, which passed unanimously.

9. Review of District Maintenance

Mr. Walters updated the Board on maintenance in the District.

10. Constable's Patrol

Sergeant Sheffield and Lieutenant Hutter reviewed the report on December patrols and activity in the District. Lieutenant Hutter stated a new constable will begin patrolling the District.

11. Community Relations Update and Contract Services

Ms. Hartgrove reviewed website activity and statistics and updated the Board regarding community relations efforts for the District.

12. Executive Director's Report

Mr. Walters updated the Board on development in the District and surrounding areas. He discussed recent graffiti vandalism in the District. Mr. Walters updated the Board regarding the bus shelter installation and the status of moving the bench for bus commuters. He stated he expects to present several landscape enhancement proposals at the next meeting.

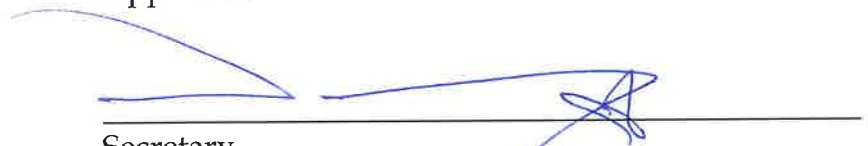
The Board concurred to schedule its next meeting on February 19, 2020.

13. Adjourn

There being no further business to come before the Board, the meeting was adjourned.



Approved:



Secretary
Harris County Municipal Management District No. 1