

MINUTES OF THE BOARD OF DIRECTORS MEETING
Harris County Municipal Management District No. 1

October 21, 2020

The Board of Directors (the "Board") of Harris County Municipal Management District No. 1 (Memorial Management District) (the "District") met in regular session by videoconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 21st day of October, 2020, and the roll was called of the members of the Board being present by telephone:

Ben Gillis	President/Director
Dan Moody, III	Secretary/Director
Steven Goss	Director
Glenn Airola	Director
Perry Hicks	Director
Charles DeLacey	Director
Ben Pisklak	Director
C. Beau Harrison	Director
Alan Steinberg	Director
Kirk Guilanshah	Director
Robert Williamson	Director

and all of the above were present except Director Williamson participating by video only, thus constituting a quorum.

Also attending the teleconference were Marlene Gafrick of MetroNational Corporation; Pat Hall of Equi-Tax, Inc.; Pat Walters, Executive Director for the District; Sergeant Chris Sheffield of Harris County Precinct 5 Constable's Office; Margaret Dunlap of METRO; Suzy Hartgrove of MyHart Communications; Jessica Holoubek and Nikole Cales of Allen Boone Humphries Robinson LLP.

1. Call meeting to order, take attendance and verify quorum is present

Having established that a quorum of the Board was present, Director Gillis called the meeting to order at 9:32 a.m.

2. Public Comments

Director Gillis offered any members of the public attending the meeting by telephone the opportunity to make public comment.

3. Minutes of September 16, 2020, Meeting

The Board reviewed the minutes of the September 16, 2020, regular meeting. After review and discussion, Director Moody moved to approve the minutes, as submitted. The motion was seconded by Director Goss which was approved unanimously.

4. Financial Report and Bookkeeping Matters

Ms. Hall reviewed the financial reports for September with the Board. Following review and discussion, Director Goss, moved to approve the financial reports and payment of the invoices listed in the reports. Director Pisklak seconded the motion, which passed unanimously.

5. Assessment and Collections Matters

Ms. Hall reviewed the assessment collector's reports for September with the Board. She discussed the status of various delinquent accounts. Following review and discussion, Director Hicks, moved to approve the assessment collector's reports. Director Airola seconded the motion, which passed unanimously.

6. Assessment Hearing

Mr. Walters discussed the supplemental assessment hearing and appointing a hearing examiner for the hearing. After review and discussion, Director Moody moved to schedule the supplemental assessment hearing for October 28, 2020, at 10:30 a.m. by video and teleconference, and to appoint Ben Gillis as hearing examiner for the hearing. Director Steinberg seconded the motion, which passed unanimously.

7. Fiscal Year 2021 Budget

Mr. Walters reviewed a draft budget for the fiscal year ending November 30, 2021.

8. Results of FY2021 Utility Burial Call for Projects

Mr. Walters reported that the deadline for District property owners to submit 2021 utility burial projects for reimbursement consideration was October 1, 2020. He reported that one request was received from Moody Rambin for a utility burial reimbursement agreement for its proposed utility burial project in the estimated amount of \$2,400,000. Mr. Walters requested authorization to prepare an agreement for reimbursement of utility burial projects for 2021 for the Board's consideration next month. After review and discussion, Director DeLacey moved to approve the call for projects 2021 and authorize Mr. Walters to prepare an agreement for the same. Director Pisklak seconded the motion, which passed unanimously.

9. Results of FY2021 Holiday Décor Call for Projects

Mr. Walters requested authorization to issue a call for the District's 2021 for holiday lighting reimbursement program. After review and discussion, Director Goss moved to authorize Mr. Walters to issue a call for projects for the 2021 fiscal year holiday lighting reimbursement program. The motion was seconded by Director Moody and carried by unanimous vote.

10. Review of District Maintenance

Mr. Walters updated the Board on maintenance in the District and discussed recently completed projects.

11. Constable's Patrol

Sergeant Sheffield reviewed the report on October patrols and activity in the District. He updated the Board regarding the transition of two new Constables patrolling the District. Sergeant Sheffield reported the Constables responded to the building collapse in the District and noted the investigation is being handled by the City of Houston. He updated the Board regarding recent burglaries and how the Constables are addressing an increase in homeless encampments.

12. Community Relations Update and Contract Services

Ms. Hartgrove updated the Board regarding community relations in the District.

13. Executive Director's Report

Mr. Walters stated he has nothing to report regarding this matter.

14. November And December 2020 Board Meeting Dates

Mr. Walters stated the November meeting will be held on November 18, 2020. and noted the meeting scheduled on December 16, 2020 will be cancelled.

15. Adjourn

There being no further business to come before the Board, Director Goss moved to adjourn the meeting. Director Airola seconded the motion, which passed unanimously.

Approved:

/s/Dan Moody

Secretary

Harris County Municipal Management District No. 1

