

Memorial Management District

Harris County Municipal Management District # 1 Houston, Texas

The Board of Directors of Harris County Municipal Management District #1 will hold a regular meeting on November 20, 2019 at 9:30 a.m., at 920 Memorial City Way, Suite 170, Houston, Texas 77024 to discuss, and, if appropriate, act upon the following items:

1. Call meeting to order, take attendance and verify a quorum is present;
2. Public comments;
3. Appoint new director;
4. Approve Sworn Statement, Official Bond, and Oath of Office for new director;
5. Reorganize the Board and authorize execution of District Registration Form;
6. Approve minutes of the October 16, 2019 meeting;
7. Financial report and bookkeeping matters, including payment of bills, review of investments, review cash flow reports;
8. Assessment and collection report including collection of delinquent assessments and payment of bills, and report on valuation lawsuits by District assessment payers against the Harris County Appraisal District;
9. Authorize auditor to proceed with conduct of audit for fiscal year end November 30, 2019;
10. Accept hearing examiner's report and proposal for decision regarding 2019 supplemental assessment hearing;
11. Adopt Order Supplementing the Assessment Roll, Levying Assessments Against the Property on the Supplemental Assessment Roll for the Remainder of the 10-Year Period, and Setting the Assessment Rate for the Year 2019;
12. Authorize execution of Amendment to Information Form;
13. Adopt budget for fiscal year end November 30, 2020;
14. Authorize auditor to prepare Agreed Upon Procedures Reports for utility burial reimbursements;
15. Results of FY2020 Holiday Décor Call for Projects;
16. Review of District Maintenance;
 - a. Landscape maintenance, modifications and repair;
 - b. Landscape Maintenance Contract;
 - c. Irrigation maintenance, modifications, and repair;
 - d. Hardscape maintenance, modifications, and repair;
 - e. Graffiti abatement;
 - f. Sign installation, maintenance, modifications and repair;
17. Constable's Security Report;
18. Community Relations Update;
19. Executive Director's Report;
20. Adjourn;


Attorney for the District



Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact Pat Walters, Executive Director, at (713) 984-8737 or patw@memorialdistrict.org at least 72 hours prior to the meeting so that appropriate arrangements can be made. For complaints or concerns regarding compliance with the Americans with Disabilities Act, please contact Pat Walters, Executive Director.